

**ITEM NO. 01.01 REGULATION AND AFFILIATION PROCEDURE FOR:**

- New College
- Continuation of affiliation in existing colleges
- Increase/decrease in seats, new courses in existing colleges.
- Faculty and infrastructure norms and requirements in affiliated colleges of the university.
- Financial norms concerning application fee, inspection fee, affiliation fee, continuation fee, Endowment fund, fee for change in name/location of college, conversion to Co-ed and closure of institute etc.

The detailed regulations are attached at Annexure I.

The regulations are placed before the members of College Development Council for discussion and approval.

**ITEM NO. 01.02      CONSTITUTION OF SCRUTINY COMMITTEE AND EXPERT COMMITTEE FOR AFFILIATION PROCEDURE.**

The constitution of Scrutiny and Expert Committee for Affiliation procedure as per AICTE Guidelines is proposed as below:

**Constitution of Scrutiny Committee for Affiliation Procedure**

<b>Composition</b>	<b>Number</b>	<b>Quorum</b>
Professors/ Associate Professors/ Asstt. Prof. (PhD qualified with 10 Years experience) of the university/ of Govt. / Govt. Aided Institutions	03	One Professor / Associate Professor as Chairman
An advocate registered with Bar Council	01	An advocate registered with Bar Council
An architect registered with Council of Architecture	01	An Architect registered with Council of Architecture.

**Constitution of Expert Committee for Affiliation Procedure**

<b>Composition</b>	<b>Number</b>	<b>Quorum</b>
Professors/ Associate Professors/ Asstt. Prof. (PhD qualified with 10 Years experience) of the university/ of Govt. / Govt. Aided Institutions	03	One Professor / Associate Professor as Chairman
An Architect registered with Council of Architecture	01	An Architect registered with Council of Architecture.
An expert member not below the level of Associate Professor	01	An Expert member

The matter is placed before the members of College Development Council for consideration and approval.

**ITEM NO. 01.03      PANEL OF EXPERTS TO BE NOMINATED AS MEMBERS OF THE SCRUTINY/  
EXPERT COMMITTEE AND REMUNERATION TO BE PAID TO THEM.**

It is proposed that Professors, Associate Professor and Assistant Professors (PhD. Qualified with minimum 10 years of experience) from Government institutions /Government Aided Technical institutions or reputed private institutions (e.g Thapar University) may be considered to be nominated on the panel of members of the Scrutiny/ Expert Committee. The Advocates with minimum 10 years of experience may be considered.

Remuneration of Rs. 3000/- for the day and TA/DA as per university norms be allowed to the members of the Scrutiny/ Expert Committee.

The matter is placed before the members of College Development Council for consideration and approval.

**ITEM NO. 01.04      APPLICATION FORM FOR NEW COLLEGES AND FOR EXISTING COLLEGES FOR AFFILAIION.**

The Application Form for Affiliation of new colleges and for existing colleges is attached at Annexure II.

It is placed before the members of College Development Council for consideration and approval.

**ITEM NO. 01.05 (a) THE SCRUTINY COMMITTEE REPORT FORM FOR NEW COLLEGES AND FOR EXISTING COLLEGES.**

**01.05 (b) THE EXPERT COMMITTEE REPORT FORM FOR NEW COLLEGES AND FOR EXISTING COLLEGES.**

It is proposed to have separate Scrutiny Committee Report Forms for new colleges and existing colleges. The forms are attached at Annexure III.

It is proposed to have separate Expert Committee Report Forms for new colleges and existing colleges. The forms are attached at Annexure III.

It is placed before the members of College Development Council for consideration and approval.

**ITEM NO. 01.06      SCHEDULE FOR AFFILIATION OF SESSION 2016-2017**

The table of the schedule to be observed for inviting applications for Affiliation from new colleges and existing colleges, their Scrutiny, Expert Committee Inspection and issue of Affiliation Letters etc. is attached at Annexure IV.

It is placed before the members of College Development Council for consideration and approval.

**ITEM NO. 01.07      RECRUITMENT POLICY/NORMS AND CONSTRUCTION OF SELECTION COMMITTEES FOR THE POST OF ASSISTANT PROFESSOR, ASSOCIATE PROFESSOR, PROFESSOR, PRINCIPAL FOR AFFILIATED COLLEGES.**

The constitution of Selection Committee for the post of Assistant Professor, Associate Professor, Professor, and Principal and the recruitment policy/norms for Affiliated Colleges of the University are proposed as per UGC Guidelines and attached at Annexure V.

It is placed before the members of College Development Council for consideration and approval.

**ITEM NO. 01.08      ALLOTMENT OF PERMANENT FACULTY-ID LINKED WITH THEIR BIOMETRIC THUMB IMPRESSION AND AADHAAR CARD NUMBERS FOR ALL AFFILIATED COLLEGES OF THE UNIVERSITY.**

To eliminate duplicate faculty from affiliated colleges of the university (i.e. faculty member serving at more than one institution), it is proposed to allot allotment of permanent Faculty - ID linked with their Biometric Thumb Impression and Aadhaar Card numbers for all Affiliated Colleges of the University.

The matter is placed before the members of College Development Council for consideration and approval.



**ITEM NO. 01.09      BIOMETRIC ATTENDANCE OF FACULTY AND STUDENTS IN AFFILIATED COLLEGES OF THE UNIVERSITY.**

In order to ensure regular attendance of all faculty and students in affiliated colleges of the university, it is proposed to initiate Biometric attendance procedure. The students will be required to mark their attendance at least once in a day to ensure that they have attended the institute on that day.

It is placed before the members of College Development Council for consideration and approval.

**ITEM NO. 01.10      ACADEMIC AUDIT TO REGULATE THE QUALITY OF TEACHING IN  
AFFILIATED COLLEGES.**

It is proposed to conduct regular Academic Audit of all affiliated colleges so that the quality of technical education provided at the institutions is monitored and regulated.

The matter is placed before the members of College Development Council for consideration and approval.